



Airport Board Meeting
Thursday April 8, 2010
Kelso Aviation

Those present were as follows:

Airport Board:

Gerald Malella, City of Kelso
Ken Botero, City of Longview
George Raiter, Cowlitz County
Darold Dietz, Port of Longview

Staff:

David Sypher, Public Works Director
Becky Hill, Department Assistant
Denny Wise, Airport Manager
Don Bell, Assistant Airport Director

1. **Call to Order:** Meeting was called to order at 3:03 pm by Chairperson Ken Botero.
2. **Approval of Minutes:** March 11, 2010 – Motion made by Board Member Dietz, motion second by Board Member Malella, motion passed.
3. **Acknowledgment of Vouchers-** March 2010- Motion made by Board Member Malella, motion second by Board Member Dietz, motion passed.
4. **Public Comments** –no comments
5. **FBO Written Report** –Economy and rainy weather are still having a negative impact on the airport as well as aviation in general is showing a down turn. We are not selling the Av gas that we were. Normally, I would sell 30,000 gallons and from the time period of 12/12/09-4/8/10, have not even sold 3,000 gallons.

Denny also asked for the board's assistance as council members, port commissioners and county commissioners in trying to keep Lazer Grade Testing, which is any type of state certification testing such as electricians, pharmacists, hair stylists, nail manicurists and others at this facility. Some time ago, Lazer Grade was bought by PSI and they have slowly been migrating all those tests from little community test centers to big urban areas according to their business model, they can make more money having more test attendees than smaller test centers who may only have two or three at one given time. We draw people from the Astoria, Seaside and Long Beach areas because we are closer and more convenient than having to travel to Vancouver or Olympia for the same testing. PSI has a contract with Labor and Industries to conduct these tests. Discussion followed

6. **Airport Manager Report** – Denny went over his report addressing the geese and now that the grass is at the proper height, it is now time to start mowing. Water ponding is still occurring at the end of the runways. EAA facility repair is completed. Trees on Burlington Northern property still need to be removed.

7. **Public Works Director Report** – David gave his written report to the board, as well as Jerry Sorrell's report on the Master Plan. David advised the board that we finally have a product from URS, the consultant for the Airport Master Plan and is now ready to schedule the Governmental Conference. David would like to set June 5, 2010 as the date for the conference.

David gave the following time line steps that need to take place before the governmental conference:

- 1. APRIL –Provide and/or mail information packet to all decision makers. Packets will be available by the end of the day April 9th or 12th.
- 2. APRIL- Jerry Sorrell will give each individual entity (City Councils of Longview & Kelso, Port of Longview and County Commissioners) an informational presentation on the packet of material.
- 3. MAY – This is the time the subcommittee will get together and before the governmental conference with ideas to take back to their bodies. . David said that sub committees will be made of the Airport Board, City Managers, Port Administrator and the County Commission along with the Finance Director/Officer from each entity.

David told the board the packet will involve two chapters. One is the government section addressing funding needs and the other is the financial section which lists all of the projects in the plan. There is a summary sheet as well as spreadsheets for each section. So in short there will be 4 pages summarizing the two sections.

David asked each board member what was their last meeting date in May to allow subcommittee feed back to their respective bodies? The dates are as follows: City of Kelso –May 18th, City of Longview – May 27th, Port of Longview – May 25th and County Commissioners – May 31st.

Meeting Adjourned at 3:40 PM

Becky Hill, Recording Secretary

Ken Botero, Chairman