



Airport Board Meeting
Thursday January 14, 2010

Those present were as follows:

Airport Board:

Gerald Malella, City of Kelso
Ken Botero, City of Longview
George Raiter, Cowlitz County

Staff:

David Sypher, Public Works Director
Becky Hill, Department Assistant
Brian Butterfield, Finance Director
Denny Wise, Airport Manager
Don Bell, Assistant Airport Director
Jerry Sorrell

1. **Call to Order:** Meeting was called to order at 3:00 pm by Chairperson Ken Botero.
2. **Approval of Minutes:** December 10, 2009 – Motion made, motion second, motion passed.
3. **Acknowledgment of Vouchers-** December 2009- questions asked about the 300% line items that were showing. Board was advised that monies need to be moved from other areas within the budget and any monies that were not spent in the airport fund will stay in the airport fund as it is an enterprise fund. Motion made, motion second, motion passed.
4. **Public Comments** –Dwight Irby 6144 Willow Grove Road, Longview, WA.-Brought up some issues about hangar rates and that when the board's recommendation was brought to the City Council, how come the Airport Manager, the Airport Board or anyone one else did not know that it would be on the agenda? David assured Dwight that if he receives a recommendation from the Airport Board that he takes it to the city council as soon as he can.
Flood damage from a leak at the EAA Hangar- Dwight feels that there is no need to have the bathroom redone or the carpet in the bathroom replaced. The Pergo floor in the kitchen does need to be replaced. David said that there has been some issues with the insurance company as far as communication, changing adjuster's in the middle of the whole ordeal. One bright side was that city crews responded quickly to shut off the water to the hangar, removed the necessary portion of the wall and replaced the entire water line that had broken which caused the problem. We are hoping to have a contractor on site next week depending on the outcome with talks between the insurance company and the city. The insurance company's biggest concern is mold and mildew. If they feel there is a chance that this will occur they require the problem be rectified.
5. **FBO Written Report** –Economy is still having an impact on general aviation as well as it being the winter months and not much flying is occurring.

6. **Airport Manager Report** – It's the time of year for the geese. There is a huge flock of geese hanging around and Denny feels mostly because of the water ponding in some areas that is occurring.. There is a real problem at the south end of the airport with at least a couple hundred geese just hanging around. One of the recommendations that Denny has in that area would be to look at the budget to see if the priorities should be switched around to look to see if we can possibly implement a portion of the wildlife plan regarding the water fowl at the airport.

The developer for the new T-Hangars that are being constructed told Denny that he was going to start work again on the ones that he just finished the shell on. He said he probably would start work on the asphalt and items of that nature.

Precision Approach Path Indicator (PAPI) have been replaced and re-calibrated. They have to remain out of service until FAA can get the plane back down here to do an inspection to make sure they are working properly. David has asked for a special inspection as soon as can be done to make this happen. The covers for the wiring have lids that need to be secured. David will get someone to rivet the covers This hopefully will keep the lights from being messed with.

Denny would like a look to see about directing some funds for silt fencing.

7. **Public Works Director Report** – David gave his written report to the board.

David sent the project list that has been set by the board along with his report, if the board needs or wants to move those projects around like last year when we moved the paving in place of the windows, I think it would be good if the board would look over budget and look through the project list again.

David asked that Denny add as an agenda item about budget discussion for next meeting. David also mentioned that he and Denny could meet prior to the next meeting to come up with some ideas and then bring them back to the board for discussion. Ken asked that we put safety items first.

David also stated that we needed to have a Storm Water Plan at the airport to try and take care of the water ponding on a larger scale. The dairy farmers that o have this land, put in much of the storm system that is here. Some have been capped off, some are French drains and some are still working. We went through a few years back and cleaned out some. Denny and Don Bell did some shoveling along with some volunteers, but a whole lot more needs to be done.

BNSFR does encroach on airport property on the SW end of the airport. We have staked out the borders and will be working with Casey the local train master.

David gave a report on the Master Plan Update. The consultants have been working on Chapter 5 and 8. Staff and Consultants will be meeting on January 20th with FAA. Until we get basic information we cannot move on with the summit. Scheduling the summit will require that the governance chapter be completed in the Master Plan. David gave a brief summary on FAA's February 1st, Capital Improvement request. We need to have a submittal before February 1st for the 2011 funding.

Question was asked where we stand on Life Flight.

Was Life Flight notified that they need to present an RFP? Yes for the last two years they have been informed. In October we also advertised a formal RFP and they did not respond. Their attorney called and asked questions about the process and then two meetings ago, Fire Chief Dave LaFave from Fire District #2, was here and asked if he could work with them and be our intermediary and the board agreed to that offer. He currently is checking with them and working with them. He is supposed to get back with David to provide feedback.

Question was asked about the vacation of land on Parrott Way? David advised that it was just a housekeeping issue to provide an alternative for placement of crew quarters. All utility easements will remain the same.

Ken Botero advised the board and staff that there was going to be an informal meeting at the Airport with Life Flight. It is not a decision making type of meeting, we just want to hear what they want. Denny stated that basically what we will probably hear is what was stated over a year ago and that was "put us where you want us, and we don't want to spend any money doing it." It still can be a productive meeting and no issues should come up that would require immediate responses from the board.

Meeting Adjourned at 4:27 pm.

Becky Hill, Recording Secretary

Ken Botero, Chairman