



SOUTHWEST WASHINGTON REGIONAL AIRPORT

AGENDA

AIRPORT BOARD MEETING

December 10th, 2009 - 3:00 p.m.

Kelso City Hall (council chambers)

203 South Pacific, Kelso, WA 98626

1. Call to Order
2. Approval of Minutes of November 12th, 2009
3. Acknowledgment of Vouchers
4. Public Comments
5. FBO Report
 - a. Board questions
6. Airport Manager Report
 - a. Written Report
7. Public Works Director Report
 - a. Written Report
8. Adjournment - Next meeting date January 14th, 2010



Airport Board Meeting
City Council Chambers
203 S. Pacific, Kelso WA 98626
Thursday, December 10, 2009

Those present were as follows:

Airport Board:

Darold Dietz, Port of Longview
Ken Botero, City of Longview
George Raiter, Cowlitz County

Staff:

David Sypher, Public Works Director
Becky Hill, Department Assistant
Brian Butterfield, Finance Director
Denny Wise, Airport Manager
Don Bell, Assistant Airport Director
Jerry Sorrell

1. **Call to Order:** Meeting was called to order at 3:06 pm by Chairperson Darold Dietz.
2. **Approval of Minutes:** November 12, 2009 – Motion made, motion second, motion passed.
3. **Acknowledgment of Vouchers-** October and November 2009 vouchers – Motion made, motion second, motion passed.
4. **Public Comments** –Ken stated it wasn't Public Comments, but he wanted to thank the people for the nice letter about the problems and how to fix the problems at the airport.
5. **FBO Written Report** –Economy is still having an impact on general aviation. So we are keeping the doors open and the building warm.
6. **Airport Manager Report** – It's the time of year for the geese, but because of the cold weather we have not seen them.

Trees that were identified by FAA were removed today.

Developer for the new T-Hangars that are being constructed told Denny that he was going to start work again on the ones that he just finished the shell on. He said he probably would start work on the asphalt and items of that nature.

Debris piles left over from the mulching of the tree debris was removed and leveled by the Parks Department. It is a good job, but it left a bowl which is filling up with water creating a lake, so we will need a little more contouring to allow it to all run towards the old growth area. Dozer is still at the airport waiting for the weather to get a little better for the area north of the FBO ramp where water tends to pond.

PAPI lights are doing ok, but we did have an FAA check airplane come through the airport and he was concerned with the way that the South PAPI lights were sequencing, so we had to shut those down and send out a NOTAM them out of service. Denny drove down and found that 2 of the lights had actually been messed with. In the process of doing research to find the correct angles that the lights should be set at. David wanted to thank Don Bell and Dave Jacobs for the volunteer work on the electrical problems out at the airport.

The EAA Clubhouse during the cold weather had a broken water pipe and got flooded. There are going to be costs for repairs that will be showing up. David advised the board that insurance would be covering the repairs so on down the road the only expenditure will be a deductible.

Questions were raised at the last meeting about the Hangar Contractor regarding his rates on whether his rates were yearly or month to month basis. Denny talked to him when he dropped off some flyers and the flyer clearly states a yearly rate of \$285.00 and he is throwing in an extra month.

Hangar repair and maintenance issues were again brought up. All rents except the 5 vacant hangars are paid as of December 7th. Denny stated that he thought that there are at least 4 or 5 guys that may be moving out of the Alpha hangars.

7. Public Works Director Report – David gave his written report to the board.

Grading is now scheduled for Monday December 14, 2009 when the weather is supposed to be warmer.

Don Bell is developing a new snow and ice removal preventative maintenance program. Right now it is a program that is a get as we can get it. Hopefully after the governmental summit we will have a little more resources. Denny asked if just for emergency purpose at most if they could have a quick clearing of a ramp. David asked Don Bell to make note of this and we will be sure to include it in the Preventative Maintenance Program and advised Denny that Don will be getting in contact with him, Warren Longdon, Jerry and anyone else who would like to have input on the program.

David talked about the Storm Water Maintenance Plan is completed in draft form and will be incorporated into an overall Airport Management Plan that will be produced. This component provides for proper maintenance of our detention pond and we hope to get it into shape this next year so it will not be an attraction for wildlife. We need to get rid of the weeds and sediment.

The process for electing officers for 2010 were discussed and traditionally what has happened is the members rotate through until everyone has had a turn as chairman.

Nominate for President:	Ken Botero
Nominate for Vice President:	Gerald Malella
Nominate for Secretary:	George Raiter

Nominations were closed. second made, nominations passed.

Meeting Adjourned at 3:31 pm.

Becky Hill, Recording Secretary

Darold Dietz, Chairman